

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, August 4, 2021**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, August 4, 2021 at 7 PM. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White and Trustee L. Gordon Van Vechten. Not in attendance this evening Trustees Judith C. Ogden and Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Building Inspector, Robert O’Shea and Village Treasurer, Patricia Mulderig. Not in attendance Village Attorney, Anthony S. Guardino; Police Chief, Charles M. Lohmann and Co-Counsel, Philip Butler.

Mayor – Douglas A. Dahlgard

- American Rescue Plan Act (ARPA) discussion. No action taken.
- It was, upon motion by Trustee Van Vechten, second by Deputy Mayor White and unanimously adopted:
RESOLUTION #072-21
WHEREAS, the Board of Trustees has determined that Branglebrink Road from Fifty Acre Road the Village boundary line and Fifty Acre Road from #38 to Moriches Road, should be repaved as part of the Village’s 2021 Road Repaving Program, and
WHEREAS, the Village Engineer has received from Rosemar Contracting, Inc., a cost proposal inclusive of the application 500 tons of asphalt concrete, 250 gallons of diluted tack coat, 3,800 sy cold milling pavement, and 500 tons asphalt adjustment, and
WHEREAS, the Village given the conditions of the marketplace including limited availability of vendors, use of a County of Suffolk contract price 7-17.4.13, product supply and seasonality has elected to utilize as its vendor Rosemar Contracting, Inc., 56 Pine Street East Moriches, NY 11940 which has assured its ability to commence and conclude the work immediately, and
WHEREAS, the Board has received and considered the advice of the Village Engineer and the Commissioner of Highways,
NOW THEREFORE it is
RESOLVED, that the Village herewith engages Rosemar Contracting, Inc., at a cost of \$53,970.00, as outlined in their proposal dated July 19, 2021 to preform the work described hereinabove with all work to be completed during 2021 in a fit and workmanlike manner in accord with industry standards and with the specifications of the Village Engineer and to the satisfaction of the Village Engineer and with any payment subject to submission and approval of voucher as required by Village Law §5-524.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #073-21
WHEREAS, extenuating circumstances caused by the COVID-19 pandemic delayed Margaret O’Keefe, Village Clerk to use accrued vacation time,
BE IT RESOLVED, the Board of Trustees hereby allows Margaret O’Keefe, Village Clerk to extend the use of 1 hour of 2020 rollover vacation time to August 31, 2021.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #074-21
RESOLVED, to authorize the village treasurer to open a new account at TD Bank for the purpose of depositing the funds for the American Rescue Plan Act.

- It was, upon motion by Mayor, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #075-21
BE IT RESOLVED, that for purposes of calculating vacation time and employment with the village for Highway Employee, Jake Myhre, that his transition to non-seasonal employee date be set by action of the Board of Trustees, upon consideration of the relevant factors, as August 1, 2020.
- It was, upon motion by Mayor, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #076-21
RESOLVED, the village treasurer is authorized and directed to pay a levy imposed by the Internal Revenue Service, by notice dated July 26, in the amount of \$3,375.16.
- There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Deputy Mayor White and unanimously adopted, to adjourn the meeting at 8:58 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk